



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

May 9, 2013

To: Supervisor Mark Ridley-Thomas, Chairman
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

CHIEF EXECUTIVE OFFICE CAPITAL PROJECTS MONTHLY INFORMATIONAL MEETINGS

Beginning in May 2013, the Chief Executive Office will start monthly informational meetings to review all of the Capital Projects in progress. These informational meetings will highlight the current milestones met on all capital projects, including projects that are underway and those going through the development and planning process. The purpose of these informational meetings is to keep all Board Offices informed of where we are with major projects, completion status, issues encountered, and to provide a forum for any questions.

The first informational meeting will take place on Wednesday, May 29, 2013 from 3:00 p.m. to 4:00 a.m., in Conference Room 739 and on the 3rd Thursday of every month thereafter (please see meeting scheduled below).

DATE (3rd Thursday of every month, except for May)	TIME	LOCATION
Wednesday, May 29, 2013	3:00 p.m. to 4:00 p.m.	Conference Room 739 (CEO)
Thursday, June 20, 2013	10:30 a.m. to 11:30 a.m.	Conference Room 830 (8th Floor)
Thursday, July 18, 2013	10:30 a.m. to 11:30 a.m.	Conference Room 830 (8th Floor)
Thursday, August 15, 2013	10:30 a.m. to 11:30 a.m.	Conference Room 830 (8th Floor)

"To Enrich Lives Through Effective And Caring Service"

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Each Supervisor
May 9, 2013
Page 2

DATE (3rd Thursday of every month, except for May)	TIME	LOCATION
Thursday, September 19, 2013	10:30 a.m. to 11:30 a.m.	Conference Room 830 (8th Floor)
Thursday, October 17, 2013	10:30 a.m. to 11:30 a.m.	Conference Room 830 (8th Floor)
Thursday, November 21, 2013	10:30 a.m. to 11:30 a.m.	Conference Room 830 (8th Floor)
Thursday, December 19, 2013	10:30 a.m. to 11:30 a.m.	Conference Room 830 (8th Floor)

Please inform our office if there are specific staff persons you want us to contact monthly or send a monthly reminder.

If you have any questions, please contact Rita Robinson at (213) 893-2477, or via email at rrobinson@ceo.lacounty.gov.

WTF:RLR:os